

Academic Unit Planning Committee Meeting

August 22nd, 2022

1 p.m.

Online: WEBEX

Attendance:

Unable to attend:

<p>Ed Kendall, Medicine (Chair) Md Mahe Chowdhury, GSU Sulaimon Giwa, Social Work Rob Nolan, CIAP Charlene Walsh, Marine Institute</p>	<p>Ann Dorward, Medicine Karen Parsons, Nursing Isabel Ojeda, MUNSU Vacant, GCSU Vacant Vacant, MISU</p>
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1. Welcome

a. Review of Agenda

E. Kendall asked for approval of agenda. Agenda approved as circulated.

b. Approval of Meeting Notes - July 25th 2022

E. Kendall asked for errors or omissions in July 25th minutes. Minutes approved as circulated.

2. AUP Status Report

R. Nolan provided detailed AUP status report. Details are as follows:

Launches

There are seven launches being planned for the Fall semester:

- Music: Dean requested an extension. The AVPA recommended that the School of Music launched on-time because they can use their recently completed strategic plan as a foundation for the self study document. The Dean of Music agreed to launch this Fall and will confirm a date in September.
- Modern Languages, Literatures, and Cultures: 1-2 on September 28th
- Engineering: Rob is meeting with Dean of Engineering in early September to discuss the approach to AUP for Engineering. The AUP Procedures currently specify the Faculty of Engineering and Applied Science will be reviewed as a single academic unit, however the FEAS was recently departmentalized (five departments) and the Dean may wish to have each department reviewed as an academic unit.
- Human Kinetics and Recreation: 12-1 on September 20th

- Grenfell School of Science and Environment
- Earth Sciences: 1-2 on September 14th
- Chemistry: 1-2 on September 23rd

Self Study Reports

- History – self study report received August 17th
- Education – self-study report will be slightly delayed. Faculty expects to survey students mid-Fall and complete report by end of Fall 2022
- Pharmacy – due October
- Physics – due November
- Economics – extension granted to February 2023

Panel Reviews

Four panel reviews being planned:

- History – October 13-15
- Ocean Sciences – December 8-10
- Medicine Grad Cluster 1 – confirming panelists
- Economics – Delay approved to March 2023

Unit Response and Action Plan

- Sociology – unit response and action plan are on this agenda.

Summary Report

- English - summary report on this agenda.

3. AUP Reports for Review

a. Department of Sociology – Unit Response and Action Plan

E. Kendall introduced discussion of the unit response and action plan, and asked for discussion.

Discussion included:

- The report is well-structured and detailed;
- The plan addressed items identified through multiple sources in addition to the panel review;
- Item regarding changes to rules related to co-supervision of graduate students: the action plan calls for allowance of one supervisor for graduate students. This may require consultation with the School of Graduate Studies.
- Item regarding admission requirements: department should consult with the School of Graduate Studies.
- Item regarding reducing bureaucratic red tape related to research funding: unit should consult with the School of Graduate Studies.

Action item: Rob will prepare response memo for the Department of Sociology and note that the unit should engage the School of Graduate Studies regarding items related to graduate studies.

b. Department of English – Summary Report

E. Kendall introduced discussion of the Summary Report for the Department of English and asked for commentary. Discussion ensued and included:

- This summary report told a clear and thorough story of the process thus far;
- The report starts by stating that the Centre for Institutional Analysis initiated the process, but this is misleading. The report should either state that the unit initiated the process or that the Academic Unit Planning Committee of Senate initiated the process.

Action item: Rob will prepare a response memo and ask that the unit revise the first line to state that the unit initiated the process under Senate guidelines.

4. Other Business

a. AUP Procedures

E. Kendall introduced discussion of the AUP Procedures. The current iteration of Procedures was published in April 2020. Since that time, the university strategic plan was approved and the planning environment has changed. AUPC should review and revise the Procedures accordingly.

It is suggested that committee members review the current procedures and make note of items that are unclear or need to be updated. E. Kendall asked committee members to review and prepare potential changes for the September meeting of AUPC.

Action Item: Rob will distribute the Word version of the AUP Procedures and committee members will review to recommend changes before September meeting.

b. Update on meeting with VP Grenfell and Dean of School of Science and Environment

E. Kendall introduced discussion of meeting with VP Grenfell and Dean of School of Science and Environment. Grenfell Campus has three Schools. The 2020 AUP Procedures state that the School of Science and Environment would be reviewed as two program clusters, however this was identified as potentially creating multiple challenges while leading to a less effective. Dr. Kendall and R. Nolan met with VP Grenfell and Dean of School of Science and Environment and it was agreed that the School will be reviewed as one academic unit with a launch in Fall 2022

5. Next Meeting and Adjournment

August meeting is currently scheduled for 1 p.m. on September 26th, 2022

Meeting adjourned at 1:32 p.m.